

Londonderry Township Board of Supervisors
Regular Meeting Minutes

The Londonderry Township Board of Supervisors held their Regular meeting on Monday, November 07th, 2016 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Bart Shellenhamer, Chairman
Ron Kopp, Vice Chairman
Anna Dale, Member
Mike Geyer, Member
Mel Hershey, Member
Steve Letavic, Manager
Chris Feese, Finance Director
Jim Diamond, Solicitor
Andrew Kenworthy, Engineer

Salute the Flag: the meeting began with a salute to the flag

Citizen's Input: None

Approval of Minutes –October 18th Work Session, 2016. Motion made by Supervisor Dale, seconded by Supervisor Geyer to approve the board minutes as presented. Motion approved.

Check Presentation TMI Tourney- Ralph Desantis presented a check for the charity golf outing.

Manager's Report -Steve Letavic

2017 Budget: The board made a motion to hang the budget as presented. Motion made by Supervisor Dale, seconded by Supervisor Geyer, motion approved.

Treasurer's Report – Chris Feese

Payment of Invoices

Ms. Feese requested approval of payment for the following expenditures:

General Fund	\$147,550.85
Golf Course Fund	\$45,779.87
Liquid Fuels	\$20,024.89
Escrow	\$604.94
LVFC	\$5,000
ICC	\$0
Debt Service	<u>\$23,936.41</u>
TOTAL	\$242,896.96

Supervisor Kopp motioned to approve paying these expenditures, Supervisor Dale seconded. Motion approved.

Zoning & Codes Report – Jeff Burkhart

Fee Schedule- Jeff presented the Board an advanced copy of the revised Fee Schedule for the 2017 operating year. The fee schedule will be adopted formally in December during the budget adoption process.

Activity Report: Jeff provided the Board with a 1st, 2nd, and 3rd quarter report of the Zoning and Building Permit activity for 2016.

Well Septic Separation-1842 Miller Road: This lot is .46 acres, the current septic is failing and needs to be replaced. To replace the system the owner needs a well to septic variance due to the size of the lot. A motion was made to approve the well and septic separation distance by Mike Geyer, seconded by Anna Dale. During discussion it was noted that the agreement is to be recorded so that it is applicable to the property and therefore protects future homeowners. This was incorporated into the motion and is to become a standard operating procedure relative to well septic separation waiver requests. Motion approved.

MS 4 Report- Steve Letavic provided an update on MS 4 activities that were being performed by Kelsey Schwenk.

Public Works Report- Andy Brandt presented an update on Public works activities.

Golf Course and Bar & Grill Report - Mike Johnson presented an update on the golf course and planned activities.

Engineer's Report -Andrew Kenworthy provided an update on activities, including bridge construction and the 2017 gaming grant application.

Solicitor's Report – Jim Diamond, no report given.

New Business-None

Old Business-None

Executive Session: An executive session began at 7:55 to discuss a personnel matter. The executive session ended at 8:11 with no board action taken.

Regular meeting reconvened at 8:11. Motion to adjourn made by Supervisor Hershey, seconded by Supervisor Dale, meeting adjourned at 8:12.